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 **SCHOOL VISIT BOOKING FORM**

**SCHOOL VISIT BOOKING**

* Booking requests must be made **at least 5 weeks prior to visit**.
* Email this form and the questionnaire to **education@singaporeartmuseum.sg****.**

Your email subject should include “**School Visit Booking**” and your **school name**.

* **All educational visits are confirmed only upon email notification from SAM**.

**Pre-Visit**

* Booking of School Visit:
	+ Teacher(s) to fill in the form and submit it to education@singaporeartmuseum.sg
	5 weeks before the visit
	+ Teacher(s) to receive the email confirmation for the School Visit from SAM’s Education team for all visits to SAM at Tanjong Pagar Distripark (SAM at TPD).
* **Teachers should ensure the following prior to the visit:**
	+ Brief students on **museum etiquette**;
	+ Students should leave their bags in school and bring a **small tote bag** to keep their pencil, sketchbook or worksheet (if applicable);
	+ Students are not allowed to bring and consume their own food within the gallery;
	+ Water bottles are allowed at TPD but not allowed when entering the gallery;
	+ Students are encouraged to **use the toilet in schools** prior to boarding the bus;
	+ Schools may drop off at:
		- Rear Entrance (facing Keppel Terminal), Blk 39 Keppel Road, #01-02 at Tanjong Pagar Distripark

**Entering the Gallery**

* Mask-wearing is optional for teachers and students;

**OTHER NOTES FOR TEACHERS**

* Teachers or accompanying adults should be with the students at all times to maintain discipline and keep noise levels conducive to all visitors for their enjoyment of the artworks.
* The school will be held responsible for any misconduct and damages incurred during their visit to the museum, with the possibility of forgoing their guided tour privileges for the rest of the year.

**MUSEUM ETIQUETTE**

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| 5 things to take note of |
| 5 things to do  |

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[ ]  ***I have read and understood all the terms and conditions in the School Visit Booking Form.***

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| Name of Teacher:       | Email:      [ ]  *I do not wish to join the mailing list for educators.* |
| Office Tel:       | Mobile No:       |
| School Name:       | School Tel:       |

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| **LOCATION:** 39 Tanjong Pagar Distripark |
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| **TYPE OF VISIT:** |
| [ ]  Self-directed Visit  | [ ]  Self-directed Visit [ ]  Guided Visit (only available from 10 July 2023) |
| **EXHIBITION(S)/ ARTWORK(S):**[ ]  **Public Art** *- Creatif Compleks- Prove You Are Human- The Oort Cloud and the Blue Mountain: Edition Tanjong Pagar Distripark- Wayang Spaceship*Ongoing – 31 December 2023Various Locations around Tanjong Pagar Distripark | **EXHIBITION(S)/ ARTWORK(S):** [ ]   ***SAM Contemporaries: Residues & Remixes*** Ongoing till 24 Sep 2023Gallery 1, SAM at TPD[ ]   ***Hito Steyerl: Factory of the Sun***  Ongoing till 24 Sep 2023 Gallery 2, SAM at TPD[ ]   ***Lila: Unending Play by Jane Lee*** Ongoing till 24 Sep 2023Gallery 1, SAM at TPD |

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| Visit [our website](https://www.singaporeartmuseum.sg/art-events#exhibitions) for more information about the current exhibitions.\**For visits to other Singapore Biennale 2022 venues, please write to* *education@singaporeartmuseum.sg**.* |
| **Number of students:** Click or tap here to enter text.**Level:** Click or tap here to enter text.**Class(es):** Click or tap here to enter text. |
| **Name** and **Mobile Number** of Teacher(s) accompanying the students for the visit: Click or tap here to enter text.(Please contact  **SAM Education at 6697 9776** if your group encounter any problem on the way to SAM.) |
| Please indicate your preferred date(s) and timing(s) for your visit. |
| **1st Choice for School Visit:****Date of Visit:** Click or tap to enter a date.**Time of Visit:** Click or tap here to enter text.[ ]  Morning (between 10.30 am – 12.00 pm) [ ]  Afternoon (between 2.30 – 4.30 pm) | **2nd Choice for School Visit:****Date of Visit:** Click or tap to enter a date.**Time of Visit:** Click or tap here to enter text.[ ]  Morning (between 10.30 am – 12.00 pm)[ ]  Afternoon (between 2.30 – 4.30 pm) |

***Please complete the next page as well***

 **QUESTIONNAIRE FOR SCHOOL**

**Has your school brought students to SAM before?**

[ ] Yes, for:
[ ] Educational Workshop [ ] Gallery Session [ ] Guided Visit [ ] Self-directed Visit

[ ] No

**Why did your school decide to bring your students to SAM? (Please select all that apply)**

[ ] Excursion

[ ] Art Club excursion
 (Other CCAs, please specify: Click or tap here to enter text.)

[ ] For my students to familiarize themselves with SAM and learn museum-going etiquette

[ ] To support classroom learning about art

[ ] To enjoy and learn more about contemporary art through SAM’s exhibitions

[ ] Inter-disciplinary learning: learning another subject through art
 (Subject/ topic: Click or tap here to enter text.)

[ ] Others
 (please specify: Click or tap here to enter text.)

**Will teachers be using any teaching materials during the visit?**

[ ] Yes, my own teaching materials [ ] Yes, materials from SAM [ ] No

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| Please tell us more about your students: |
| Click or tap here to enter text. |

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| If there are special needs student(s), please let us know:- number of special needs student- diagnosis- any special concerns we should take note of |
| Click or tap here to enter text. |

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